MINISTRY OF SCIENCE AND INNOVATION

AGENCIA ESTATAL DE INVESTIGACIÓN

**Resolution from the Under Secretariat for Science and Innovation, that calls a selection process for the hiring of permanent staff pursuant to the modality of a scientific and technical activities employment agreement, in accordance with the wording of Section 23 *bis* of the Science, Technology and Innovation Act 14/2011, of 1 June; for 1 Ph.D. (Doctor), level DF2; 1 Ph.D. (Doctor), level DF3, 1 University Graduate, level FC2; outside the ambit of application of the Single Employment Agreement for staff of the General State Administration; at the Centre for Energy, Environment and Technology Research (CIEMAT). File / Code: CIEFIN-01**

The applicable laws and regulations include the Science, Technology and Innovation Act 14/2011, of 1 June; Act 17/2022, of 5 September, that modifies the Science, Technology and Innovation Act 14/2011, of 1 June; Act 20/2021, of 28 December, on urgent measures for the reduction of temporary employment in public positions; Royal Decree-Act 32/2021, of 28 December, on urgent measures for the labour reform, the guarantee of employment stability and the transformation of the labour market, Royal Decree 203/2021, of 30 March, that approved the Regulations for actions and the functioning of the public sector by electronic channels; Royal Decree-Act 36/2020, of 30 December, that approved urgent measures for the modernisation of the Public Administration and for the execution of the Recovery, Transformation and Resilience Plan; Royal Decree-Act 5/2015, of 30 October, that approved the recast text of the Basic Statute of Public Employees Act, Royal Decree-Act 2/2015, of 23 October, that approved the recast text of the Workers' Statute; the provisions of the General Regulations for the Entry of Staff for the General State Administration and the Provision of Employment Positions and professional promotion of Civil Servants of the General State Administration, approved by Royal Decree 364/1995, of 10 March; the Resolution of the Secretariat of State for the Public Administration, of 22 November 2001, that established criteria for the selection of temporary staff; the joint instruction of the Secretariats of State for Public Finance and Budgets and for Public Function, dated 17 November 2010; the provisions that govern the public function of the General State Administration approved for public employees and the rest of the applicable regulations.

This Under Secretariat hereby agrees to call a selection process to cover permanent employment positions, and for said purposes the specifications of the call are hereby approved, as set out hereinbelow and that correspond to the specifications ratified by the Directorate-General for Public Function on 17 May 2022 for this modality of contracting.

This call shall comply with the principle of equal treatment between men and women in relation to access to public employment, in accordance with the provisions established in Article 14 of the Spanish Constitution, with the provisions of Parliamentary Act 3/2007, of 22 March, for the effective equality of men and women, as well as with the provisions of Resolution dated 29 December 2020, of the Secretariat-General for Public Function, that published the Resolution of the Council of Ministers dated 9 December 2020, that approved the III Plan for gender equality within the General State Administration and in associated or dependent Public Bodies. Moreover, this call shall comply with the provisions set out in the Resolution of the Secretariat of State for Public Function regarding the review of the measures for the COVID-19 pandemic to be adopted by the General State Administration in light of the trend of the health situation and the progress of vaccinations, dated 15 September 2021, and in the Framework Resolution of the Under Secretariat for Science and Innovation, dated 20 September 2021, by which said resolution is applicable to the central services of the Ministry of Science and Innovation and the associated and dependent bodies and entities that operate under the auspices of said Ministry.

**SPECIFICATIONS OF THE CALL**

**1.- General provisions**

**1.1.-** This call and all of the acts carried out pursuant thereto shall be published, at least, on the web page of the **Centre for Energy, Environment and Technology Research (CIEMAT)** and at the General Access Point www.administracion.gob.es.

**1.2.-** A selection process is called for the award of permanent employment positions, pursuant to the modality of a scientific and technical activities employment agreement, pursuant to the wording of Section 23 *bis* of the Science, Technology and Innovation Act 14/2011, of 1 June (hereinafter, the "LCTI") for the positions set out hereinbelow:

- **1 Ph.D. (Doctor), level DF2**
- **1 Ph.D. (Doctor), level DF3**
- **1 University Graduate, level FC2**

1.- For the position **004-CESPED-INI23**, 1 Ph.D. (Doctor), level DF2, for the research project CIEMAT contribution to the DUNE neutrino science program. CESPED.

This staff position is a full-time job position pursuant to the provisions of Section 23 *bis* of the LCTI, and is permanent position associated with the research project CIEMAT contribution to the DUNE neutrino science program. CESPED.

For the formalisation of the employment agreement, finance is provided by the State Research Agency pursuant to the Resolution of the Presidency of the State Research Agency, by which grants are provided for the 2019 call for "R&D&i projects" within the framework of the state programs for the generation of knowledge and the scientific and technological enhancement of the R&D&i system and of R&D&i aimed at the challenges of society (FPV 9144).

2.- For the position **007-CMSMADRID-INI23**, 1 University Graduate, level FC2, for the research project for the update and consolidation of CMS for HL-LHC. CMSMADRIDHLLHC.

This staff position is a full-time job position pursuant to the provisions of Section 23 *bis* of the LCTI, and is permanent position associated with the research project for the update and consolidation of CMS for HL-LHC. CMSMADRIDHLLHC.

For the formalisation of the employment agreement, finance is provided by the State Research Agency pursuant to the Resolution of the Presidency of the State Research Agency, by which grants are provided for the 2020 call for "R&D&i projects" within the framework of the state programs for the generation of knowledge and the scientific and technological enhancement of the R&D&i system and of R&D&i aimed at the challenges of society. (FPV 9795).

3.- For the position **006-COSMOF-INI23**, 1 Ph.D. (Doctor), level DF3, for the research project Cosmology and Fundamental Physics with Extragalactic Mapping. COSMOFUN.

This staff position is a full-time job position pursuant to the provisions of Section 23 *bis* of the LCTI, and is permanent position associated with the research project Cosmology and Fundamental Physics with Extragalactic Mapping. COSMOFUN.

For the formalisation of the employment agreement, finance is provided by the State Research Agency pursuant to the Resolution of the Presidency of the State Research Agency, by which grants are provided for the 2021 call for "projects for the Generation of Knowledge" within the framework of the State Program to Promote Scientific and TeEchnical Research and Innovation 2021-2023. (FPV 10402).

The **total** amount of all of the foregoing positions amounts to the sum of 169,000.43 Euros.

**1.3.-** The staff hiring shall be permanent positions in accordance with specification 1.2.
In any event, the different agreements formalised shall be expressly associated with the line of investigation and research, the line of scientific and technical services, the project, the service, the convention or any other instrument that establishes the position that is called and that is backed by finance from the aforementioned entities in respect of each one of the positions and the positions shall be extinguished by reason of the discontinuance of the financial resources that back the agreements. Under no circumstances whatsoever may be formalised agreement be used for carrying out any other instrument or purpose other than that which is set out in the call.

**1.4.-** The grounds for the termination of the agreements shall be as set out in specification 1.3 hereinabove, including the lack of sufficient finance, waiver, unsuccessful probation period of the staff and any other valid grounds as set out in the agreement.

The grounds for the termination of the employment agreements are as set out in Section 49 of the recast text of the Workers' Statute Act and the implementing and concordant regulations thereof.

The objective grounds for the termination of the employment agreement shall be as set out in Section 52 of the recast text of the Workers' Statute Act, especially in respect of paragraph e), that establishes as an objective ground for termination the insufficiency of the economic allocation of the corresponding budgetary item in order to maintain the employment agreements, as described in specification 1.2 hereinabove. In respect of all aspects not expressly provided for in these specifications, the provisions of all pertinent regulations shall be applicable thereto.

**1.5.-** The remuneration shall be as follows:

For Ph.D. (Doctor), level DF2, the sum of 40,298.22 Euros of gross salary per annum, distributed over fourteen (14) salary instalments.

For Ph.D. (Doctor), level DF3, the sum of 36,549.10 Euros of gross salary per annum, distributed over fourteen (14) salary instalments.

For University Graduate, level FC2, the sum of 33,145.50 Euros of gross salary per annum, distributed over fourteen (14) salary instalments.

The regime regarding incompatibilities of the employment positions shall be the general regime set out in the Public Administrations Staff Incompatibilities Act 53/1984, of 26 December.

**1.6.-** The selection process shall be carried out by way of a single phase public call system, as provided for in Annex I.

**1.7.-** The description of the positions called and the functions thereof are set out in Annex II of this call.

**2.- Prerequisites of the candidates**

So as to be admitted for the purposes of the selection process, the candidates must have, at the moment of the formalisation of the employment agreement, the following requirements for participation, as provided for in specification 2.1:

**2.1.-** Nationality:

a) Candidates must have Spanish nationality.

However, it shall be possible to be hired as staff in equal conditions as Spanish citizens, with the exception of public employment positions that directly or indirectly imply the participation in the exercise of public powers or the safeguarding of the general interests of the State and of the Public Administrations:

b) Citizens of any member State of the European Union.

c) Citizens of third countries that are members of the family of Spanish citizens or of citizens of other member States of the European Union in the terms established by applicable regulations.

d) Foreign persons included within the scope of application of the International Treaties formalised by the European Union and ratified by Spain in respect of which the free movement of workers is applicable.

e) The foreign citizens not included in the foregoing paragraphs however with their legal residence situated in Spain.

Citizens included in paragraph a) shall be excluded from the requirement to provide documentation to substantiate their citizenship, together with foreign residents in Spain included in paragraph b), provided that they authorise in their application the verification of the staff identification particulars in the Identification Verification System. All other candidates must accompany their application with a document that substantiates the conditions that they state.

**2.2.-** Legal capacity: Candidates must have the legal capacity to contract the provision of their work, in accordance with the provisions of Article 7 of the Workers' Statute.

**2.3.-** Functional compatibility: Candidates must have the functional capacity to perform the pertinent functions.

**2.4.-** Age: Candidates must be over the age of 16 and must not exceed, as the case may be, the maximum age for mandatory retirement.

**2.5.-** Authorisation: Candidates must not have been removed by way of disciplinary procedure from the service of any of the Public Administrations or from any constitutional bodies or statutory bodies of the Autonomous Regions, or be subject to any absolute or special disqualification for employment

or public office pursuant to final judicial decision, or for the exercise of similar functions to that which the candidates performed, in the case of staff that have been removed or disqualified from office.

In the event of a citizen of any other State, candidates must not be disqualified or in any equivalent situation and must not have been subject to any disciplinary sanction or equivalent procedure that prevents, in their State, and in similar terms, access to public office.

**2.6.** *For the positions of* 1 Ph.D. (Doctor), level DF2; 2 Ph.D. (Doctors), level DF3, 1 University Graduate, level FC2*:* Qualifications: Candidates must currently hold or be in a position to obtain the qualification set out in Annex II, at the end of the application submission period. Candidates with qualifications obtained abroad must substantiate, within the period provided for in specification 3.2, that they hold the corresponding certified qualification or, where appropriate, the corresponding certificate of equivalence. This requirement will not apply to candidates that have obtained recognition of their professional qualification, in the field of regulated professions, pursuant to the provisions of EU law.

## 3.- Applications

**3.1.-** Candidates that wish to participate in this selection process must file, duly completed and electronically, the participation application form as provided for in Annex III at the electronic register of the CIEMAT, at URL http://www.ciemat.es and, generally speaking, through the General Access Point, via website www.administracion.gob.es. The final model of Annex III shall be available in either of the channels set out hereinabove when the period for the filing of applications commences.

In the application it shall be mandatorily necessary to state the preference of the applicants for each position by way of the corresponding ordinal number, and it shall not be possible to assign the same priority for two or more positions.

**3.2.-** The filing of the application form set out in Annex III of these specifications, together with the corresponding documentation, shall be effected within the period of ten (10) business days, as from the business day following the date of publication of this call:

a) Mandatorily in electronic format, through the virtual office of the CIEMAT, "http://www.ciemat.es" or through the General Electronic Register of the General State Administration: "http://administracion.gob.es >Registro Electrónico General".

b) Notwithstanding the foregoing, it is established that for the candidates that, by reason that their application is filed abroad, because a duly substantiated technical incident has taken place, or any other similar type of problem, are not able to effect said procedure electronically, said candidates may complete this procedure by way of paper application, if provided for in the regulations applicable to the new normality, and by way of face-to-face filing, by lodging Annex III at the Register of the CIEMAT, or in the rest of the forms established in Section 16 of the Public Administrations Common Administrative Procedure Act 39/2015, of 1 October.

In the event of any technical incident during the filing of the applications, candidates are requested to telephone (+34) 913 466 000 and forward an email to the email address: moderniza@ciemat.es

Applications shall be addressed to the Director-General of the CIEMAT.

For the applications to be filed remotely through the electronic Register of the CIEMAT, a software application available in the "Trámites" (Procedures) section of the Virtual Office of the CIEMAT shall be used, http://www.ciemat.es, by way of the digital certification systems admitted by the Virtual Office of the CIEMAT.

In the event of electronic applications, candidates must include the email address designated for the purposes of communications and/or formal requests that may be issued, that shall be considered to be valid for the purposes of notifications.

The electronic documents that accompany the application must be provided in "PDF" format and must not exceed 3 Mb each. If candidates do not have a convertor to "PDF" format, links may be found to free-of-charge applications at the Virtual Office of the Public Research Body (OPI). To streamline the remote filing of applications, scanned files may be provided that guarantee the legibility thereof, and it is established that the resolution of the final image must be at least 200 ppp.

The remotely filed application shall be signed electronically by the candidate, such that the candidates declare that the information set out therein is true and correct, and that the candidates satisfy the requirements provided for in the call, and the candidates shall undertake to provide supporting documentation in order to substantiate all of the information set out inn their applications.

The Virtual Office of the CIEMAT shall provide, in the "Asesoramiento Electrónico" (Electronic Advice) section, a procedure manual with information of the requirements and functioning of the software application.

**3.3.-** In the event of the situations set out in paragraph b) of specification 3.2 hereinabove, the applications that are filed in person through the offices of Correos (Spanish postal service) must be provided in an open envelope to be dated and stamped by staff thereof before being sent by way of registered mail.

The candidates that do not file their applications directly at the General Register or at the Electronic Register of the CIEMAT and that use any other of the channels established in Section 16(4) of Act 39/2015, of 1 October, must simultaneously send an email to the email address of the Panel as set out in Annex IV of this call, that states that the application has been filed and the channel used.

The failure to file the application in time and form shall represent the exclusion of the candidate.

**3.4.-** Each application shall be accompanied by:

**3.4.1.-** *For the positions of* 1 Ph.D. (Doctor), level DF2; 2 Ph.D. (Doctors), level DF3, 1 University Graduate, level FC2: Certified copy of the required qualification set out in Annex II for access to the position that is opted for. Candidates with qualifications obtained abroad must provide, within the period established in specification 3.2, a certified copy of the qualification or credential that substantiates, as the case may be, the formal certification of said studies or a certified copy of the corresponding certificate of equivalence of the qualification.

**3.4.2.-** Documentation that substantiates the merits that the candidates want to have assessed during the selection phase, in light of the merits that may be argued and that are set out in Annex I. The merits argued must be held by the candidates as at the end of the application submission period and must be adequately documented in order to be assessed.

**3.4.3.-** Curriculum vitae (CV) of the candidate.

Certified copy of the official academic certificate, that sets out the subjects studied, the grades obtained and the examination sitting at which the subjects were successfully passed. Said certificate may be replaced by a certified copy of the academic transcript. Notwithstanding the foregoing, in the event that the position is awarded thereto, the candidate must file the official certificate together with the rest of the documentation referred to under specification 7.1 of the call.

**3.4.4.-** Candidates with a disability of 33% or more that request adaptation of time and/or resources must provide a Technical Report issued by the Technical Assessment Body that determined the degree of disability.

**3.4.5.-** Candidates included in paragraph 2.1.a) shall be excluded from the requirement to provide documentation to substantiate their citizenship, together with foreign residents in Spain included in paragraph 2.1.b), provided that they authorise in their application the verification of the staff identification particulars in the Identification Verification System. All other candidates must accompany their application with a document that substantiates the conditions that they state.

**3.5.-** The failure to file, together with the application, the documentation set out in specification 3.4.1 shall imply the exclusion of the candidate, however said situation may be remedied within the period established in specification 4.1 of this call.

The applications filed without the documentation set out in specifications 3.4.2; 3.4.3; 3.4.4 and 3.4.5, by reason that said documentation has been simultaneously filed in any other call before the same Public Research Body (OPI), must clearly state, together with the participation application, the call in respect of which said documentation has been provided and filed.

**3.6.-** The factual, material or arithmetic errors set out in the application may be remedied at any time either at the motion of the Public Research Body (OPI) or at the request of the candidate.

**3.7.-** The failure to file the application in time and form shall represent the exclusion of the candidate.

## 4.- Admission of candidates

**4.1.-** After the application submission period has expired, the Body that has established the call, at the proposal of the Panel or the unit responsible for the review of the applications of the CIEMAT, shall issue a resolution that shall establish the lists of admitted and excluded candidates. In said resolution, that shall be published on the noticeboard of the virtual office of each Panel, at the URL http://www.ciemat.es and at the General Access Point, through the website thereof (http://www.administracion.gob.es), the period of **ten (10) business days** shall be established after the business day following the date of publication thereof, for candidates to remedy the defect that has given rise to their exclusion or omission in said lists, by way of the procedures set out in specification 3.

Said period may not be used, under any circumstances whatsoever, to add, complete or modify the documentation provided with the initial application, with the exception of the documentation that is provided by the candidate within the remedy period for the purposes of correcting, as the case may be, the remediable defects.

**4.2.-** After the expiry of the period set out in the previous specification, in the event that any modifications have taken place, said modifications shall be published in the same places as the initial lists of admitted and excluded candidates.

**5.- Panel**

**5.1.-** The assessment Panel for this selection process is that which is set out in Annex IV. Notwithstanding the foregoing, in the event of any modification of the information set out in Annex IV, as the case may be, the final composition of the Panel and the headquarters thereof shall be published together with the final lists of admitted and excluded candidates, and in the same places as set out in specification 4.1.

**5.2.-** The Panel, in accordance with the provisions of Article 14 of the Spanish Constitution, shall ensure the strict compliance with the principle of equal opportunities between both genders.

General speaking, the meetings thereof shall be held as face-to-face meetings or by way of telephone or video conference or by way of mixed modality, in accordance with the maximum capacity established for each room by the prevention services. As far as possible, meetings that imply travel to other localities shall be avoided, or that require work travel, provided that technological measures can be used, such as telephone or video conferences.

**5.3.-** The action procedures of the Panel shall comply at all times with the provisions of the Public Sector Legal Regime Act 40/2015, of 1 October.

**5.4.-** The Panel shall be responsible for considering, verifying and determining the incidents that may arise during the exercises, and for adopting the reasoned decisions that the Panel considers necessary or pertinent.

The Panels may incorporate specialists that provide advisory services thereto, for the performance of their functions, that must be previously designated by the Presidency of the Panel, for all or any of the exercises thereof. Said advisors shall collaborate with the selection body exclusively in exercise of their technical specialities.

**5.5.-** The component members of the Panel must abstain from acting in the situations provided for under Section 23 of the Public Sector Legal Regime Act 40/2015, of 1 October.

**5.6.-** Candidates may recuse the members of the Panels in respect of the circumstances set out in Section 24 of the Public Sector Legal Regime Act 40/2015, of 1 October.

**5.7.-** For the purposes of communications and any other incidents, the Panels shall have their headquarters at the address set out in Annex IV.

**5.8.-** The members of the selection bodies shall necessarily be appointed personally, and accordingly the members thereof may not be represented by proxy representation by anyone else.

**5.9.-** The Panel shall establish an approximate timetable for the selection process, and shall establish the dates for the different tests.

## 6.- The selection process

**6.1.-** The Panel shall publish, at the places set out in specification 4.1, the list that provides the provisional assessment of the merits described in Annex I, which shall state the score obtained in each one of the merits and the total score. Candidates shall have the period of **five (5) business days**, as from the business day following the date of publication of said list, to effect any pertinent pleadings. After the expiry of said period, the Panel shall publish the list of candidates with the final assessment of the selection process.

**6.2.-** The Panel may request, at any moment of the selection process, the substantiation of the identity of the candidates and any clarification regarding the merits pleaded as the Panel considers necessary. Moreover, if the Panel has knowledge that any of the candidates does not comply with any of the prerequisites of the call, after the prior hearing of the candidate, the Panel must propose the exclusion thereof before the Body that has established the call.

**6.3.-** At any time during the selection process and in accordance with the aforementioned provisions of these specifications, candidates may waive their inclusion in the selection process. The waiver shall imply their immediate exclusion and the loss of any right acquired or that they may acquire in relation to the position or positions in respect of which they have filed a waiver.

## 7.- Successfully passing the selection process

**7.1.-** After the selection process has concluded, the Panel shall forward to the Body that has established the call the list of candidates that have obtained, at least, the minimum score required for successfully passing the selection process, by order of score, ordered from highest to lowest and, as the case may be, ordered by the preference stated by the candidates, and the Body that has established the call shall issue a resolution for the award of the positions. Said resolution shall set out the list of candidates that have obtained the minimum score required for successfully passing the selection process, ordered from highest to lowest by the scores obtained for each one of the positions and the award of the employment agreements by strict order of the candidates and, as the case may be, by the preference stated by the candidates in their applications.

Said resolution shall be published at the place or places where the list of admitted and excluded candidates was published and at the headquarters of the Panel, as well as at any other places considered necessary, and the candidates that have been awarded the positions shall have the period of **five (5) business days** after the business day following the date of publication thereof in order to file the original document that substantiates the compliance of the prerequisites established for the call and in accordance with applicable regulations.

**7.2** The award of the employment agreement to the different candidates that have successfully passed the selection processes that correspond to several of the positions included in this call and that have obtained the highest score in several of said categories, shall be effected at the request

of the candidates of the position that they want to obtain, in accordance with the order of priority obtained and the preference expressed.

**7.3.-** After the selection process has concluded, the employment agreements shall be formalised, if possible, within the maximum period of **five (5) business days** after the expiry of the period for the provision of the documentation set out in specification 7.1, except in the situations in which the formalisation of the employment agreement may be conditional upon the issue of the reports and authorisations provided for under applicable regulations.

In the situations in which it has not been possible to formalise the employment agreements within the initial term of the project or instrument that backs the project, the agreements may be formalised provided that an authorised extension to the term thereof has been established prior to the end of the project or instrument that backs the project.

**7.4.-** It shall not be possible to formalise a greater number of employment agreements than positions that have been called.

*For the positions of* 1 Ph.D. (Doctor), level DF2; 1 Ph.D. (Doctor), level DF3, 1 University Graduate, level FC2*:*

**7.5.b)-** The probation period is that which is set out for each position in Annex II of this call.

After the foregoing probation period has expired, if the contracted person has not successfully passed the probation period, pursuant to the report drafted by the manager of the competent unit or to which the staff member reports, the agreement shall be rescinded.

**7.7.-** In the event that, after the period established in specification 7.1 has expired, if the prerequisites established in the call have not been substantiated within the established period or if a waiver is filed, the position may be awarded, as the case may be, to the next candidate of the Resolution referred to in specification 7.1 if the prerequisites of the call have been duly substantiated thereby and if all applicable regulations have been complied with.

**7.8.-** If, after the employment agreement has been formalised, any of the staff resigns or if the report issued by the manager of the competent unit or to which the staff member reports, in relation to the performance thereof at the position during the probation period is not favourable, the staff member may be replaced, as the case may be, by the next candidate of the Resolution referred to in specification 7.1 if the prerequisites of the call have been duly substantiated thereby and if all applicable regulations have been complied with.

**8.- Final rule**

This selection process shall be subject to the provisions of Royal Decree-Act 5/2015, of 30 October, that approved the recast text of the Basic Statute of Public Employees Act; the applicable legal precepts of Act 30/1984, of 2 August, on measures for the reform of the Public Function, the applicable employment agreement, as the case may be; the rest of the applicable regulations and the provisions of this Resolution.

Against this call the pertinent remedies of appeal may be filed, as provided for under the Public Administrations Common Administrative Procedure Act 39/2015, of 1 October, or alternatively a claim may be filed before the Employment Courts of Madrid, in accordance with the provisions of Section 6(2) of the Employment Jurisdiction Act 36/2011, of 10 October.

Furthermore, the Public Administration may, as the case may be, review the resolution of the Panel, in accordance with the provisions of the aforementioned Act 39/2015, of 1 October.

*Digitally signed by the Under Secretary of Science and Innovation,*
*Carlos Marco Estellés*

MR/MS PRESIDENT OF THE ASSESSMENT PANEL

**ANNEX I**
**Description of the selection process for all of the aforementioned positions**

**Competitive procedure**

The selection process shall consist of a competitive examination of merits by which, up to a maximum of 100 points, the merits set out hereinbelow shall be assessed, which must be associated with the functions and tasks to be performed at the employment positions the subject of the call and that must be applicable as at the date of expiry of the application submission period:

**Professional merits**: Up to a maximum of 60 points.

1.- Professional experience in employment positions of the same professional group or of higher qualification and, as the case may be, professional ambit and/or speciality, with functions and tasks similar to those assigned to the position that is opted for, during 5 years.

- Maximum score: 60 points.
- Method of scoring: up to 12 points for each complete year of experience.
- Method of substantiation:
    - Certificate of functions or tasks performed during said years, issued by the corresponding work centre and working record certification issued by the General Treasury of the Social Security.
    - Certified copy of the employment agreement(s) and working record certification issued by the General Treasury of the Social Security, in all other cases.
    - When the professional experience relates to self-employed positions, the certified copy of the employment agreement(s) required in all other cases will be replaced by a certified copy of the service contract(s) that relate to the alleged experience and said documentation will be accompanied by the working record certification issued by the General Treasury of the Social Security.
    - In the case of self-employed workers who have not formalised agreements for the performance of their activities, that is to say, that invoice their work, a copy of the Taxpayer Centre Registration certificate (form 030 of the Spanish Tax Authority) and/or the Declaration for registration, modification and cancellation in the Register of business persons, professionals and withholders (forms 036 and 037 of the Spanish Tax Authority) must be provided, that state the activities performed pursuant to the categories of the Spanish Business Activity Tax (IAE).

2.- Professional experience in employment positions of a lower professional group or category and, as the case may be, professional ambit and/or speciality, with functions and tasks similar to those assigned to the position that is opted for, during 5 years.

- Maximum score: 20 points.

- Method of scoring: up to 4 points for each complete year of experience.
- Method of substantiation: same as paragraph 1 hereinabove.

  In any event, the experience shall be assessed notwithstanding the ambit in which said experience has been acquired.

**Academic merits**: Up to a maximum of 40 points.

*For the positions of* 1 Ph.D. (Doctor), level DF2; 1 Ph.D. (Doctor), level DF3, 1 University Graduate, level FC2*:*

**1.- Academic transcript.** In this section, candidates shall be assessed both in relation to their academic transcript that corresponds to the academic qualification required in the call, as well as the holding of any other qualification or, as the case may be, an academic specialty other than that required to participate in the selection process, both related to the functions and tasks inherent to the position opted for, or if candidates have successfully passed the selection process for access to a body, civil servant or statutory scale, or as permanent staff for a position with a professional classification and functional content similar to that which corresponds to the position that the candidates have opted for.

Furthermore, the suitability of the curriculum and studies of the candidates for the functions and tasks to be performed shall also be assessed.

- Maximum score: 19 points.

**1.1**.- Academic transcript of the academic qualification required: up to a maximum of 10 points shall be awarded.

  5 points for “Pass”; 6 points for “Merit”; 7 points for “Outstanding”; 9 points for “Cum Laude”; 10 points for “Extraordinary Award”.

- Method of substantiation: Certified copy of the qualifications and of the academic certificate of the grades obtained (official academic transcript).

**1.2**.- Another relevant qualification of an equivalent or higher academic qualification in relation to the functions and tasks to be performed by the candidate: up to a maximum of 5 points shall be awarded.

- Method of substantiation: Certified copy of the qualifications.

**1.3**.- Having successfully passed the selection process for access to a body, civil servant or statutory scale, or as permanent staff for a position with a professional classification and functional content similar to that which corresponds to the position that the candidates have opted for, shall also be assessed up to a maximum of 2 points.

- Method of substantiation: Certificate that expressly states the date on which said process was successfully passed.

**1.4**.- The suitability of the curriculum and studies of the candidates for the functions and tasks to be performed: Up to a maximum of 2 points shall be awarded.

**2.- Courses and seminars related to the functions of the positions that is opted for.**

The courses and seminars must have a minimum duration of at least 15 hours.

- Maximum score: 3 points.
- Method of scoring: 1 point for each course or seminar imparted and up to 0.5 points for each course or seminar received.
- Method of substantiation: Certified copy of the qualifications or certificates.

**3.- For having been a trainee in public or private research institutes, bodies or centres in relation to aspects associated with the position.**

- Maximum score: 2 points.
- Method of scoring: 0.5 points for each year or fraction thereof exceeding 6 months.
- Method of substantiation: Certified copy of the corresponding certificates or documentation.

**4.- For knowledge of languages**

- Maximum score: 3 points.
- Method of scoring: 1 point for each language that is assessed, as the case may be.
- Method of substantiation: Certified copy of diplomas or certificates of courses or completed Language Passport form in relation to the language to be assessed, pursuant to the scale of the Common Framework of Reference for languages drafted by the Council of Europe, stating the level of proficiency.

  (http://europass.cedefop.europa.eu/es/documents/european-skillspassport/language-passport)

  The diplomas and certificates with which the language proficiency is substantiated must have been issued within the five (5) years immediately prior to the call, as from the date of the commencement of the application submission period.

**5.- For authorship or participation in publications related to the functions of the position that is opted for.**

- Maximum score: 10 points.
- Method of scoring: up to a maximum of 0.5 points for each scientific publication.
- Method of substantiation: Certified copy of the page of the publications that includes the authorship thereof.

**6.- Participation at congresses.**

- Maximum score: 3 points.
- Method of scoring: Up to a maximum of 0.5 points for each congress attended.
- Method of substantiation: Participation certificate.

In order to successfully pass the selection process, it will be necessary to obtain at least 50 points.

In the event of a draw, the order of priority shall be established taking into account the following criteria:

a) Qualifications or, as the case may be, specialities other than that which is required for the position, associated with the functions of the position.

b) Number of days as a trainee at public or private research institutes, bodies or centres in relation to aspects associated with the position.

c) Courses, seminars or congresses.

d) Number of days of professional experience at employment positions of the same professional classification or category and, as the case may be, speciality, with functions and tasks similar to those required in the position that is opted for.

e) Number of days of professional experience at employment positions of a higher classification or category, with functions and tasks similar to those required in the position that is opted for.

f) Number of days of professional experience at employment positions of a lower classification or category, with functions and tasks similar to those required in the position that is opted for.

The pertinent and necessary measures shall be adopted in order to ensure that disabled candidates have similar conditions as the rest of the candidates for the performance of the exercises. In this regard, with disabled candidates that state their disability in their application, the pertinent adaptations shall be established in relation to time and resources for the exercises.

**ANEXO II**

**Descripción de las plazas**

**Grupo Profesional:**

- 1 DF2 (Doctor FC2)
- 1 DF3 (Doctor FC3)
- 1 FC2

**Convenio aplicable:**

- 004-CESPEP-INI23 (DF2): Fuera de convenio
- 006-COSMOF-INI23 (DF3): Fuera de convenio
- 007-CMSMAD-INI23 (FC2): Fuera de convenio

**Proyectos:**

- 004-CESPEP-INI23 (DF2): CESPEP
- 006-COSMOF-INI23 (DF3): COSMOFUN
- 007-CMSMAD-INI23 (FC2): CMSMADRIDHLLHC

**Departamento:**

- 004-CESPEP-INI23 (DF2): Investigación básica
- 006-COSMOF-INI23 (DF3): Investigación básica
- 007-CMSMAD-INI23 (FC2): Investigación básica

**Período de prueba:**

- DF2: 6 meses
- DF3: 6 meses
- FC2: 6 meses

**Retribuciones:**

For Ph.D. (Doctor), nivel DF2, 40.298,22 Euros of gross salary per annum, distributed over fourteen (14) salary instalments.

For Ph.D. (Doctor), nivel DF3, 36.549,10 Euros of gross salary per annum, distributed over fourteen (14) salary instalments.

Para University Graduate, nivel FC2, 33.145,50 Euros of gross salary per annum, distributed over fourteen (14) salary instalments.

**Destino:**

- 004-CESPEP-INI23 (DF2): Madrid
- 006-COSMOF-INI23 (DF3): Madrid
- 007-CMSMAD-INI23 (FC2): Madrid

| Código | Nº plazas | Titulación | Functions |
|---|---|---|---|
| **004-CESPEP-INI23** | 1 | Doctor en Ciencias | • Participation in the start-up of the SBND experiment at Fermilab.<br>• Exploitation and analysis of data from Fermilab's Short-Baseline Neutrino Program experiments.<br>• Development of new algorithms for the reconstruction of liquid argon scintillation light in the SBND and DUNE experiments.<br>• Development of new simulation algorithms and physics analysis to search for physics beyond the Standard Model in the SBND experiment. |
| **006-COSMOF-INI23** | 1 | Doctor en Ciencias | • Participation in the commissioning and data collection of LSST, to cover operational needs during the start-up period (validation test, photometric redshifts).<br>• Development of cosmological data processing software in the LSST collaboration.<br>• Analysis of data from cosmological mapping and large simulations<br>• Development of new methodologies for the measurement of photometric redshifts and cosmological parameters.<br>• Supervision of work of bachelor's, master's and doctoral students. |
| **007-CMSMAD-INI23** | 1 | Nivel Meces 3 Ingeniería o Ciencias | • Design and validation of electronic cards for the LHC CMS experiment.<br>• Firmware programming for programmable logic devices.<br>• Manufacture and assembly of data acquisition test systems in the electronic laboratory.<br>• Development of online software for the monitoring and configuration of digital electronics and participation in the data collection of the CMS experiment at CERN. |

**ANEXO III**
**SOLICITUD DE PARTICIPACIÓN**

**DATOS PERSONALES**

APELLIDO 1……APELLIDO 2……..

NOMBRE……N.º DOCUMENTO DE IDENTIDAD……

DIRECCIÓN: c/av./pc……núm. ….. piso…… Cod. Postal…….TELÉFONO……

LOCALIDAD……PROVINCIA……PAÍS…….

FECHA NACIMIENTO…….. LOCALIDAD NACIMIENTO……PAIS:……

NACIONALIDAD……CORREO ELECTRÓNICO……

**PROCESO SELECTIVO**

MINISTERIO:…….

ORGANISMO:……

FECHA DE LA CONVOCATORIA:……..

CATEGORIA PUESTO CONVOCADO:……..

GRUPO PROFESIONAL:……

CÓDIGO PLAZA SOLICITADA: ……..

**MÉRITOS EVALUABLES**

1. EXPEDIENTE ACADÉMICO

| |
|---|
| TITULACIÓN REQUERIDA EN LA CONVOCATORIA:<br><br>TITULACIÓN POSEIDA: NOTA MEDIA:<br><br>FECHA DE FINALIZACIÓN DE LOS ESTUDIOS CONDUCENTES A LA OBTENCIÓN DEL TÍTULO: |
| OTRAS TITULACIONES Y ESPECIALIDADES: |
| □ Certificación académica: |
| □ Título académico: |
| □ Homologación o reconocimiento a efectos profesionales de titulación extranjera: |

| PUNTUACIÓN DEL EXPEDIENTE ACADÉMICO (a rellenar por el tribunal) | |
|---|---|

2. MERITOS PROFESIONALES

| MÉRITOS PROFESIONALES: | | | **PUNTUACIÓN** |
|---|---|---|---|
| EXPERIENCIA EN PUESTOS DE LA MISMA O SUPERIOR CATEGORÍA CON FUNCIONES Y TAREAS | | | |
| DENOMINACIÓN PUESTO | ORGANISMO PÚBLICO O EMPRESA | PERÍODO TRABAJADO (AÑOS, MESES Y DÍAS) | |
| | | | |
| | | | |
| | | | |
| EXPERIENCIA EN PUESTOS DE CATEGORÍA INFERIOR CON FUNCIONES Y TAREAS AFINES | | | |
| DENOMINACIÓN PUESTO | ORGANISMO PÚBLICO O | PERÍODO TRABAJADO (AÑOS, | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| PUNTUACIÓN TOTAL DE LOS MERITOS PROFESIONALES: (a rellenar por el tribunal) | | | |
| | | **PUNTUACIÓN TOTAL** | |

3. FORMACION COMPLEMENTARIA

| CURSOS, SEMINARIOS: | | | | | |
|---|---|---|---|---|---|
| | | | | | |
| | | | | | |
| | | | | | |
| BECAS | | | | | |
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| | | | | | |
| IDIOMAS | | | | | |
| | | | | | |
| | | | | | |
| PUBLICACIONES INDIVIDUALES O PARTICIPACIÓN EN PUBLICACIONES COLECTIVAS | | | | | |
| | | | | | |
| | | | | | |
| CONGRESOS | | | | | |
| | | | | | |
| | | | | | |
| PROCESOS SELECTIVOS SUPERADOS DE FUNCIONARIO, ESTATURARIO O PERSONAL LABORAL FIJO | | | | | |
| GRUPO | CATEGORÍA PROFESIONAL | DEPARTAMENTO U | FECHA CONVOCATORI | FECHA PUBLICACIÓN LISTA APROBADOS | |
| | | | | | |
| | | | | | |
| PUNTUACIÓN TOTAL DE LA FORMACIÓN COMPLEMENTARIA: (a rellenar por el tribunal) | | | | | |

MINISTRY OF SCIENCE AND INNOVATION

AGENCIA ESTATAL DE INVESTIGACIÓN

| **PUNTUACION TOTAL** (a rellenar por el tribunal) | |
|---|---|

**CÓDIGOS DE LOS CONTRATOS A LOS QUE OPTA**

1. ……

2. ……

3. ……

| Doy mi consentimiento para que consulte/n y/o verifique/n la/s titulación/es para este procedimiento | **SI** ☐ | **NO** ☐ |
|---|---|---|

Conforme a lo dispuesto en la disposición adicional primera del Real Decreto 203/2021, de 30 de marzo, por el que se aprueba el Reglamento de actuación y funcionamiento del sector público por medios electrónicos, sobre la obligatoriedad de uso de medios electrónicos en los procesos selectivos para el acceso al empleo público en el ámbito de la Administración General del Estado, las personas participantes en procesos selectivos convocados por la Administración General del Estado, sus organismos públicos o entidades de derecho público vinculados o dependientes a la misma, deberán realizar la presentación de las solicitudes y documentación y, en su caso, la subsanación y los procedimientos de impugnación de las actuaciones de estos procesos selectivos a través de medios electrónicos.

El abajo firmante solicita ser admitido a las pruebas selectivas a que se refiere la presente instancia y declara que son ciertos los datos consignados en ella, y que reúne las condiciones exigidas para la contratación y las especialmente señaladas en la convocatoria, comprometiéndose a probar documentalmente todos los datos que figuran en esta solicitud

*Firmado electrónicamente por*

A efectos de lo dispuesto en la LO 3/2018 de 5 de diciembre, de Protección de Datos Personales y Garantía de los Derechos Digitales, sus datos personales serán incorporados al Registro de Actividades de Tratamiento del CIEMAT, (Actividades de Gestión del Personal destinado en el CIEMAT. Este tratamiento está legitimado por los artículos 6.1. b y 6.1. c del RGPD)

No serán cedidos a terceros, salvo los necesarios para la gestión de su relación laboral con el CIEMAT, y en aquellos casos determinados por Ley. No están previstas transferencias internacionales. Serán conservados durante el plazo necesario para el cumplimiento de los fines indicados. Los titulares de los datos podrán ejercer sus derechos de acceso, rectificación, supresión, oposición y/o limitación del tratamiento. Para todo ello puede dirigirse al responsable del tratamiento Avda. Complutense nº40 Madrid (28040), representante legal, Dª. YOLANDA BENITO MORENO a través del Delegado/a de Protección de Datos: DPD@ciemat.es o, directamente, a la Agencia Española de Protección de Datos.

SR/SRA. DIRECTOR/A GENERAL CIEMAT

**ANEXO IV**

## Tribunal calificador PLAZAS 004-CESPED-INI23; 006 -COSMOF-INI23 y 007-CMSMAD-INI23

**Tribunal titular:**

| | |
|---|---|
| **PRESIDENTE/A:** | Mª Isabel Josa Mutuberría ESCALA DE PROFESORES DE INVESTIGACIÓN DE OPIS |
| **VOCAL:** | María Begoña de la Cruz Martínez ESCALA DE CIENTÍFICOS TITULARES DE OPIS |
| **VOCAL:** | Roberto Santorelli ESCALA DE CIENTÍFICOS TITULARES DE OPIS |
| **VOCAL:** | Cristina Fernández Bedoya ESCALA DE CIENTÍFICOS TITULARES DE OPIS |
| **VOCAL:** | José Antonio Suárez Navarro ESCALA DE CIENTÍFICOS TITULARES DE OPIS |
| **VOCAL:** | Miguel Cárdenas Montes ESCALA DE CIENTÍFICOS TITULARES DE OPIS |
| **SECRETARIO/A:** | Luciano Romero Barajas ESCALA DE INVESTIGADORES CIENTÍFICOS DE OPIS |

**Tribunal suplente:**

| | |
|---|---|
| **PRESIDENTE/A:** | Nicanor Colino Arriero ESCALA DE PROFESORES DE INVESTIGACIÓN DE OPIS |
| **VOCAL:** | Pablo García Abia ESCALA DE INVESTIGADORES CIENTÍFICOS DE OPIS |
| **VOCAL:** | María de la Cruz Fouz Iglesias ESCALA DE INVESTIGADORES CIENTÍFICOS DE OPIS |
| **VOCAL:** | Francesca Giovacchini ESCALA DE CIENTÍFICOS TITULARES DE OPIS |
| **VOCAL:** | Ana María Melón Sánchez ESCALA TÉCNICOS SUPERIORES ESPECIALIZADOS DE OPIS |
| **VOCAL:** | Jorge Casaus Armentano ESCALA DE CIENTÍFICOS TITULARES DE OPIS |
| **SECRETARIO/A:** | Mª del Carmen Palomares Espiga ESCALA DE CIENTÍFICOS TITULARES DE OPIS |

**SEDE DEL TRIBUNAL**

SEDE: Centro de Investigaciones Energéticas, Medioambientales y Tecnológicas.

DOMICILIO: Avenida Complutense, 40  28040 Madrid

TELÉFONO: 91 346 60 00 / 01

CORREO ELECTRÓNICO: empleo.rrhh@ciemat.es

*****SIN VALIDEZ LEGAL*****